

**Manukau Business Association Inc**  
**Financial Statements**  
**For the Year Ended 30 June 2017**

# **Manukau Business Association Inc**

## **Financial Statements**

### **For the Year Ended 30 June 2017**

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# **Manukau Business Association Inc**

## **Directory**

### **As at 30 June 2017**

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**IRD Number**  
94-366-305

**Registered Address**  
Corner of Cavendish Drive & Lambie Drive  
Manukau  
Auckland 2104

**Officers/Committee Members**  
Chairperson - Aaron Jones  
Treasurer - Rachel Darlington  
Committee Member - Didier Ferreol  
Committee Member - Peter Lim  
Committee Member - Neil Denney  
Committee Member - Emily May

**Auditors**  
Integrity Audit  
Auckland

**Accountants**  
Business Like NZ Limited  
P O Box 76 588  
Manukau City  
Auckland

**Bankers**  
BNZ - Manukau City Centre

**Manukau Business Association Inc**  
**Statement of Financial Performance**  
**For the Year Ended 30 June 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUE</b>		
Council Grants	-	50,000
Target Rating Income	217,897	206,950
<b>Total Sales</b>	<b>217,897</b>	<b>256,950</b>
<b>SUNDRY INCOME</b>		
Dividends Received	856	-
Interest Received	3,339	4,946
Sundry Income	9	-
<b>Total Sundry Income</b>	<b>4,204</b>	<b>4,946</b>
<b>Total Income</b>	<b>222,101</b>	<b>261,896</b>
<b>Less Expenses</b>		
Administration Expenses	68,040	38,570
BID Expansion	18,916	3,709
Office Rent & Rates	19,722	20,289
Strategic Planning	18,000	-
Town Centre Management	91,090	86,498
Town Centre Marketing	5,565	19,242
Town Centre Networking Events	7,283	8,722
Town Centre Security	100,821	56,250
<b>Total Expenses</b>	<b>329,437</b>	<b>233,280</b>
<b>Net (Deficit)/Surplus Before Depreciation</b>	<b>(107,336)</b>	<b>28,616</b>
<b>Less Depreciation</b>		
Depreciation as per Schedule	10,670	6,480
Depreciation - Loss on Sale	57	783
Net Depreciation Adjustment	10,727	7,263
<b>Net (Deficit)/Surplus</b>	<b>(118,063)</b>	<b>21,353</b>

**INTEGRITY AUDIT**

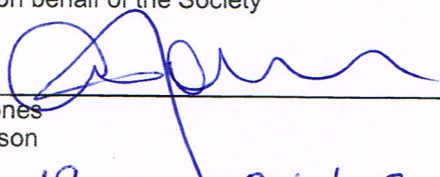
*The accompanying notes form part of these financial statements. The above information has been audited and should be read in conjunction with the auditors report.*



**Manukau Business Association Inc**  
**Statement of Financial Position**  
**As at 30 June 2017**

	Note	2017 \$	2016 \$
<b>CURRENT ASSETS</b>			
BNZ - Cheque Account	5	131,503	59,322
BNZ On-Call Account		45,039	56,975
BNZ Credit Card (Welsh)		261	-
GST Refund Due	1(b)	8,902	12,886
Taxation		-	923
Rent in Advance		1,417	1,417
<b>Total Current Assets</b>		<b>187,122</b>	<b>131,523</b>
<b>NON-CURRENT ASSETS</b>			
Fixed Assets as per Schedule		24,285	29,191
<b>Investments</b>			
BNZ Term Deposit		-	105,351
<b>Total Non-Current Assets</b>		<b>24,285</b>	<b>134,542</b>
<b>Total Assets</b>		<b>211,407</b>	<b>266,065</b>
<b>CURRENT LIABILITIES</b>			
BNZ Credit Card (Burridge)		280	-
BNZ Credit Card (Maunsell)		452	-
Accounts Payable		17,287	23,270
Accrued Expenses		1,800	1,800
Income in Advance		122,500	54,429
Holiday Pay Accrual		585	-
<b>Total Liabilities</b>		<b>142,904</b>	<b>79,499</b>
<b>Net Assets</b>		<b>68,503</b>	<b>186,566</b>
Represented by;			
<b>MEMBERS FUNDS</b>			
Retained Earnings		68,503	186,566
<b>Total Surplus In Members Funds</b>		<b>68,503</b>	<b>186,566</b>

For and on behalf of the Society

  
 Aaron Jones  
 Chairperson

Dated this 19 day of October 2017

INTEGRITY AUDIT

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**Manukau Business Association Inc**  
**Statement of Movements in Equity**  
**For the Year Ended 30 June 2017**

	Note	2017 \$	2016 \$
Equity At 1 July 2016		186,566	165,213
<b>SURPLUS &amp; REVALUATIONS</b>			
Net (Deficit)/Surplus		(118,063)	21,353
Total Recognised Revenues & Expenses		(118,063)	21,353
Equity At 30 June 2017		68,503	186,566
<b>MOVEMENTS IN RETAINED EARNINGS</b>			
Retained Profits - Beginning of Year		186,566	165,213
Net (Deficit)/Surplus for the Period		(118,063)	21,353
Retained Earnings At 30 June 2017		68,503	186,566
Equity At 30 June 2017		68,503	186,566

INTEGRITYAUDIT

*The accompanying notes form part of these financial statements. The above information has been audited and should be read in conjunction with the auditors report.*



**Manukau Business Association Inc**  
**Fixed Assets and Depreciation Schedule**  
**For the Year Ended 30 June 2017**

Asset	Cost Price	Book Value 01/07/16	Additions Disposals	Gain/Loss on Disposal	Capital Profit	-- Depreciation -- Mth	Rate	\$	Accum Deprec 30/06/17	Book Value 30/06/17
<b>Assets</b>										
<b>Office Equipment</b>										
HP Pavilion Notebook &	768	120				12	50.0% DV	60	708	60
Samsung Galaxy Note 16GB	756	157				12	50.0% DV	79	678	78
Security Camera	4,715	83				12	30.0% DV	25	4,657	58
Chairs	609	239				12	16.0% DV	38	408	201
Portable Air Conditioning	477	175	(118)	(57)		12	20.0% DV			0
HP Pavilion 23-R014A	999	833				12	50.0% DV	417	583	416
HP Pavilion 23-R014A	1,069	846				12	50.0% DV	423	646	423
Panasonic PTLW280	859	537				12	50.0% DV	269	591	268
HP Pavilion 23-P105a	1,130	612				12	50.0% DV	306	824	306
IRolla Premium Banner (x2)	515	506				12	10.0% DV	51	60	455
IRolla Unit (x2)	835	828				12	10.0% DV	83	90	745
Blackvue 2CH Drive Camera			598			12	40.0% DV	239	239	359
HP Pavilion 24-b010a			1,172			11	50.0% DV	537	537	635
Whiteboard			851			9	16.0% DV	102	102	749
CCTV System			530			7	67.0% DV	207	207	323
Body Worn Video Camera			1,552			3	67.0% DV	260	260	1,292
Vehicle Driver Recorder			540			3	40.0% DV	54	54	486
Storage Unit			695			1	16.0% DV	9	9	686
<b>Sub-Total</b>	<b>12,731</b>	<b>4,935</b>	<b>5,820</b>	<b>(57)</b>				<b>3,159</b>	<b>10,653</b>	<b>7,539</b>
<b>Motor Vehicles</b>										
2005 Toyota RAV4 - JCZ893	11,478	7,633				12	30.0% DV	2,290	6,135	5,343
2004 Toyota Rav 4 - JUC803	10,217	9,451				12	30.0% DV	2,835	3,601	6,616
Branding of RAV4 - JCZ893	713	499				12	30.0% DV	150	364	349
Branding of RAV4 - JUC803	1,014	963				12	30.0% DV	289	340	674
<b>Sub-Total</b>	<b>23,423</b>	<b>18,547</b>	<b>0</b>					<b>5,564</b>	<b>10,440</b>	<b>12,983</b>

INTEGRITY AUDIT

**Manukau Business Association Inc**  
**Fixed Assets and Depreciation Schedule**  
**For the Year Ended 30 June 2017**

Asset	Cost Price	Book Value 01/07/16	Additions Disposals	Gain/Loss on Disposal	Capital Profit	-- Depreciation -- Mth Rate \$	Accum Deprec 30/06/17	Book Value 30/06/17
<b>Computer Software</b>								
Website Design and Development	3,930	3,439				12 50.0% DV 1,720	2,211	1,719
<b>Sub-Total</b>	<b>3,930</b>	<b>3,439</b>	<b>0</b>			<b>1,720</b>	<b>2,211</b>	<b>1,719</b>
<b>Buildings</b>								
Signage	2,310	2,271				12 10.0% DV 227	266	2,044
<b>Sub-Total</b>	<b>2,310</b>	<b>2,271</b>	<b>0</b>			<b>227</b>	<b>266</b>	<b>2,044</b>
	<b>42,394</b>	<b>29,192</b>	<b>5,820</b>	<b>(57)</b>		<b>10,670</b>	<b>23,570</b>	<b>24,285</b>

INTEGRITY AUDIT



# Manukau Business Association Inc

## Notes to the Financial Statements

### For the Year Ended 30 June 2017

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#### 1 Statement of Accounting Policies

##### Reporting Entity

These are the financial statements of Manukau Business Association Inc, an incorporated society registered under the Incorporated Societies Act 1908. Manukau Business Association Inc is engaged in providing support to local business within the Manukau area.

The financial statements of Manukau Business Association Inc are general purpose financial statements that have been prepared in accordance with generally accepted accounting practice and in accordance with the reporting requirements of Section 11 of the Financial Reporting Act 1993.

##### Measurement Base

The financial statements of Manukau Business Association Inc have been prepared on an historical cost basis, except as noted otherwise below. The information is presented in New Zealand dollars and has been rounded to whole dollars, unless otherwise stated.

##### Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those used in the previous years.

##### Differential Reporting

Manukau Business Association Inc is a qualifying entity in that it qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body (or, is not large as defined under the Framework for differential reporting).

All differential reporting exemptions have been applied.

##### Specific Accounting Policies

In the preparation of these financial statements, the specific accounting policies are as follows:

##### (a) Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment;

- Buildings 10% DV
- Computer Softwares 30% DV
- Plant & Equipment 16% - 50% DV
- Motor Vehicles 30% DV

INTEGRITY/AUDIT

All property, plant & equipment, except for land and buildings, is stated at cost less accumulated depreciation.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

##### (b) Goods & Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.

# Manukau Business Association Inc

## Notes to the Financial Statements

### For the Year Ended 30 June 2017

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- (c) **Taxation**  
No provision for Income Tax has been made as income is exempt income for tax purposes.
- (d) **Investments**  
Share investments in listed or unlisted companies are stated at their fair value. Initially they are recorded at cost, and are then valued at market bid price at the Statement of Financial Position date in subsequent periods.
- (e) **Critical Management Accounting Estimates and Assumptions**  
In the process of applying the Association's accounting policies, which are described above, Management have made no judgements that have any significant effect on the amounts recognised in the financial statements.
- (f) **Revenue Recognition Policy**  
Due to the nature and purpose of the Association the following revenue recognition policy has been determined by Management.  
  
Targeted Rating Income - recognised on an accruals basis as determined by the rating period. Grants and Subsideis - recognised on an accruals basis as determined by the contract or terms of the grant.
- 2 **Audit**  
These financial statements have been subject to audit, please refer to Auditor's Report.
- 3 **Contingent Liabilities**  
At balance date there are no known, quantifiable contingent liabilities. Manukau Business Association Inc has not granted any securities in respect of liabilities payable by any other party.
- 4 **Related Parties**  
During the period there have been material transactions between Manukau Business Association Inc and related parties as follows:  
  
**Rachel Darlington (Business Like NZ Limited)**  
The Association received services from Business Like NZ Limited with a value of \$3,300 + GST in the financial year. (2016:\$3,599+gst)
- 5 **Securities And Guarantees**  
There was no overdraft as at balance date nor was any facility arranged.
- 6 **Reclassification of Expenses**  
In the current year the BID Expansion expense has been re-classified since last year. As a result the corresponding comparative figures have been adjusted.

INTEGRITYAUDIT

*The accompanying notes form part of these financial statements. The above information has been audited and should be read in conjunction with the auditors report.*



**Manukau Central Business Association Inc**  
**Notes to the Financial Statements**  
**For the Year Ended 30 June 2017**

**7 Administration Expenses**

	2017	2016
ACC	135	89
Accounting & Audit Fees	5,025	5,100
Bank Charges	255	256
Cleaning	1,440	1,621
Computer Expenses	1,357	1,337
Conference Expenses	534	-
Entertainment	-	339
External Member Communications & Promotions	371	-
General Expenses	448	1,762
Health & Safety	728	563
Insurance	3,106	3,798
Interest	3	1
Kitchen & Meeting Supplies	1,342	-
Kiwisaver Payments	2,500	1,830
Late Penalties	-	78
Light & Power	1,372	1,291
Low Cost Assets	207	318
Mileage Reimbursement	162	209
Motor Vehicle Expenses	4,673	3,342
Office Supplies	3,467	-
Postage & Delivery Expenses	340	547
Printing & Stationery	4,284	-
Repairs & Maintenance	1,195	1,353
Telephone, Tolls & Internet	3,543	3,746
Uniforms	1,461	1,049
Wages & Salaries	30,093	9,941
	<u>\$68,041</u>	<u>\$38,570</u>

INTEGRITY AUDIT

The accompanying notes form part of these financial statements. The above information has been audited and should be read in conjunction with the auditors report.

## **INDEPENDENT AUDITOR'S REPORT**

To governance of the MANUKAU CENTRAL BUSINESS ASSOCIATION for the year ended 30 June 2017

### **Report on the Financial Statements**

#### **Opinion**

We have audited the special purpose financial statements of the MANUKAU CENTRAL BUSINESS ASSOCIATION on pages 2 to 9, which comprise the financial position as at 30 June 2017, the statements of financial performance, and movements in equity funds for the year ended, along with the statement of accounting policies and other explanatory information.

In our opinion, the financial statements on pages 2 to 9 present fairly the financial position of the MANUKAU CENTRAL BUSINESS ASSOCIATION as at 30 June 2017 and its financial performance for the year ended on that date in accordance with the requirements of the old generally accepted accounting practice [GAAP] applying NZ Financial Reporting Standards and Statements of Standard Accounting Practice Framework used by Not for Profit Entities [NFPE] issued in New Zealand (NZ) by the NZ Accounting Standards Board relevant to reporting financial position and financial performance for not for profit entities reporting special purpose reports for members.

#### **Basis for Opinion**

We conducted our audit in accordance with International Standards on Auditing (NZ ISAs). Our responsibilities under those standards are further described below in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no other relationship with, or interests in, MANUKAU CENTRAL BUSINESS ASSOCIATION.

#### **Restriction on responsibility**

This report is made solely to the governance, as the governance, in accordance with the member's requirements. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the governance, for our audit work, for this report, or for the opinions we have formed.

#### **Other Information**

The governance is responsible for other information being reported with these financial statements, if any. No assurances on the other information if reported are engaged by us.

Our audit opinion on the financial statements does not cover any assurance of any other information.

#### **Governance Responsibility for the Financial Statements**

The governance is responsible for determining that the old GAAP-NFPE framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the governance determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, the governance is responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

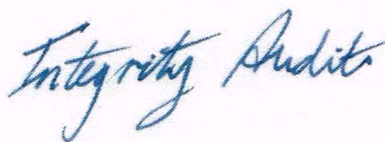
As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- ☐ identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ☐ obtain an understanding of internal control relevant to the audit in order to

design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

- ☐ conclude on the appropriateness of the use of the going concern basis of accounting by the board. Based on the audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions which may cause the entity to cease to continue as a going concern.
- ☐ evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance.

We communicate with the governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



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### **Integrity Audit**

*Chartered Accountants*

East Tamaki, Auckland

17<sup>th</sup> October 2017