



**Manukau Business Association Incorporated**

**Minutes of 14<sup>th</sup> Annual General Meeting  
Wednesday, 21st October 2020**

**7.30am – Woodside Tavern, Ronwood Avenue, Manukau**

**1. Attendance**

Voting Members

1	Andrew Samy	VM	Aotea Finance
2	Ben Wang	VM	Bargain Chemist
3	Aaron Jones	VM	BNZ
4	Rachel Darlington	VM	Business Like NZ Ltd
5	Bonita Misilisi	VM	Dress For Success Manukau
6	William Neunreuther	VM	Escape Masters Manukau
7	Darin Samuel	VM	European Autospares Ltd
8	Emily May	VM	Jaedon Enterprises
9	Debra Law	VM	Law & Associates
10	Ilango Krishnamoorthy	VM	Mercury Printz Ltd
11	Julie Yang		Property owner
12	Michael Yang	VM	Property owner
13	Anita Kestra	VM	Property owner
14	Dave Midgen	VM	Property owner
15	Sohail Chaudhry	VM	The Computer Warehouse
16	Rajiv Matthew	VM	The Sebel Hotel Manukau
17	Belinda Sutton	VM	Van Den Brink Group
			<b>17 (16 Voting Members)</b>

Non-Voting Attendees

1	Kerry Burrige		MBA General Manager
2	Tess Maunsell		MBA Crime Prevention Manager
3	Janene Pryce		MBA Admin Manager
4	Connie Clarkson		Panuku Development Auckland
5	Richard Davison		Panuku Development Auckland
6	Alan Young		P4G Security
7	SaferCities		Scott Bain
8	Counties Manukau Police		Adam Pyne
9	Otara-Papatoetoe Local Board		Dr Ashraf Choudhary

**Total Attendees 26**





## 5. Treasurer's Financial Report

Rachel Darlington, MBA Treasurer gave a presentation on the 2019 - 2020 financial year. Full copies of the audited Financial Statements were included as a separate handout. The financial report was reviewed with no matters arising. *(See copy on Documents page of [www.businessmanukau.co.nz](http://www.businessmanukau.co.nz))*

2019 – 2020 Financials:	Moved:	Sohail Chaudhry (The Computer Warehouse)
	Seconded:	William Neunreuther (Escape Masters Manukau)

All in favour – no one against

## 6. Crime Prevention Manager's Report

Tess Maunsell, MBA Crime Prevention Manager, gave a presentation of the work around crime prevention in Manukau during the 2019-2020 financial year.

CPM Report	Moved:	Rachel Darlington (Business Like NZ Ltd)
	Seconded:	Anita Kestra (Property owner)

All in favour – no one against

## 7. General Manager's Report

Kerry BurrIDGE, MBA General Manager presented a report which covered the Progress Report, Business Plan and Budgets for 2020 – 2022.

a) Progress Report 2019-2020 and Business Plan 2020-2021:

**BID Expansion** – We were successful in our BID expansion vote so we now welcome the small area of shops on Great South Road just north of Puhinui Road into our BID. This means our targeted rate increases from 1<sup>st</sup> July 2020 to \$510,000 from \$490,000 the previous financial year.

**CCTV Project** - We have completed Stage 1 of the CCTV project in partnership with SaferCities Group. This has seen 22 cameras placed at the 11 entry points into Manukau. 11 of these are APNR (license plate recognition cameras). We are currently embarking on Stage 2 of the project which will see us working with Manukau businesses to install and/or connect with member cameras already within the Manukau business district. Scott Bain from SaferCities gave a quick update on the project.

**Security Patrols** – We have recently signed a permanent contract with Platform4 Group and will be looking to embark on a joint marketing plan with them to encourage our



members to switch security providers. They will match current rates being charged and will foot the cost of any technical costs to change providers.

**Marketing Project** – Our next big project is a marketing strategy to attract businesses, shoppers, students and residents to our district. We have commissioned Saturday Creative to help us with this. The first part of the project will be market research. Saturday are interested in meeting with members and key stakeholders over the course of the project.

**Transform Manukau Project** – Panuku Development gave an overview of the work they are doing in Manukau.

- b) Budgets 2019 – 2020 – Targeted rate for 2019-2020 of \$490,000, and budgets 2020 - 2022 of \$510,000 were presented on General Manager's powerpoint presentation. Move to adopt the proposed 2021/2022 indicative budget including the BID grant of \$510,000 for the 2021/2022 financial year starting 1 July 2021. Note this is the same BID grant amount for the 2020/2021 financial year. The BID grant of \$510,000 to be forwarded to the Otara-Papatoetoe Local Board and Governing Body recommending the striking of the BID targeted rate and inclusion in the Auckland Council draft annual plan 2021/2022.

Please see further details of the General Managers report on the documents page of our website [www.businessmanukau.co.nz](http://www.businessmanukau.co.nz)

General Manager's Report	Moved:	Sohail Chaudhry (The Computer Warehouse)
	Seconded:	Debra Law (Law & Associates)

All in favour – no one against

## 8. Election of Officers

Nominations for Officers were read by Kerry Burrridge.

The Executive of the Manukau Business Association Incorporated for 2020/2021 are:

Aaron Jones (Chairman)	BNZ
Rachel Darlington (Treasurer)	Business Like NZ Ltd

Nominations of Officers were accepted by all.

Election of Officers	Moved:	Anita Keestra (Property owner)
	Seconded:	Emily May (Jaedon Enterprises)



## 9. Election of Committee

Nominations for the Committee were read by Kerry Burridge

Emily May	Jaedon Enterprises
Stephen Grey	Chester Grey Accountants Ltd
Ilango Krishnamoorthy	Mercury Printz Ltd
Karen Crabb	Rainbow's End
Debra Law	Law & Associates
Belinda Sutton	Van Den Brink Group

Nominations of Committee were accepted by all.

**Note:** The Constitution requires Business Manukau to have from 5 to 11 members – with an uneven number for voting purposes. The Officers and Committee members listed above total 8. An additional member may be elected during the AGM, or afterwards by the Committee. We will be asking for nominations for the new committee member after the AGM.

Election of Committee	Moved:	David Midgen (Property owner)
	Seconded:	Aaron Jones (BNZ)

All in favour – no-one against

## 10. Auditors

Motion that Integrity Audit be re-appointed as our Auditors, noting their name change to Charity Integrity Audit.

Auditors	Moved:	Michael Yang (Property owner)
	Seconded:	Anita Keestra (Property owner)

All in favour – no-one against

## 11. General Business

With no general business, the meeting was closed.

Meeting closed – 9:03am



Minutes Approved by Executive Committee and signed by Chairman:

Signed Chairman.....

Date: 30-10-20.....