



Manukau Business Association Incorporated

**Minutes of 16th Annual General Meeting
Wednesday, 19th October 2022**

7.30am – Woodside Bar and Restaurant, Manukau

1. Attendance

Voting Members

1	Rachel Darlington	VM	Business Like NZ Ltd
2	Stephen Grey	VM	Chester Grey Accountants
3	Emily May	VM	Jaedon Enterprises
4	Debra Law	VM	Law & Associates
5	Ilango Krishnamoorthy	VM	Mercury Printz Ltd
6	Sohail Chaudhry	VM	The Computer Warehouse
7	Varna Musalini	VM	The Sebel Manukau
8	Belinda Sutton	VM	Van Den Brink Group
9	Brian Blake	VM	Wiri Licensing Trust
10	Kim Green		Wiri Licensing Trust
			10 (9 Voting Members)

Non-Voting Attendees

1	Aaron Jones		BNZ
2	Tess Maunsell		MBA Crime Prevention Manager
3	Janene Pryce		MBA Admin Manager
4	Kerry Burrridge (by zoom)		MBA General Manager

Total Attendees 14

2. Apologies

Dr Ashraf Choudhary	Otara-Papatoetoe Local Board
Susan Mudie	Rainbow's End
Anita Keestra	Property Owner
Sid Patel	AMP Capital
Zab Sharif	Expert IT
Asish Nand	Quattro Auto
Bruce McFarlane	Property owner
Thomas Ham	Property owner
Leigh McCaven	Property owner

3. Welcome

Stephen Grey, MBA Chair, welcomed and thanked attendees.

Minutes of the 2021 AGM reviewed with no matters arising.

Move to accept the 2021 AGM minutes

Moved: Belinda Sutton (Van Den Brink Group)

Seconded: Emily May (Jaedon Enterprises)

All in favour – no one against

4. Chair Report

Stephen Grey, MBA Chair presented the Chair Report for the 2021/2022 year. The Chair Report is available to view at www.businessmanukau.co.nz/documents

Move to accept the 2021/2022 Chair Report

Moved: Ilango Krishnamoorthy (Mercury Printz)

Seconded: Emily May (Jaedon Enterprises Ltd)

All in favour – no one against

5. Treasurer's Financial Report

Belinda Sutton, MBA Treasurer, presented the Treasurer's Report 2021/2022. The Treasurer's Report and audited end of year financials 2021/2022 are available to view at www.businessmanukau.co.nz/documents

Move to accept the 2021/2022 Treasurer's Report

Moved: Stephen Grey (Chester Grey Accountants Ltd)

Seconded: Sohail Chaudhry (The Computer Warehouse)

All in favour – no one against

6. General Manager's Report

Stephen Grey, MBA Chair presented the report, as unfortunately Kerry Burrridge, General Manager, could not attend in person due to illness, however was present via video conference. The GM Report covered the new Strategic Plan 2022 - 2027, the Progress Report 2020/2021, the Business Plan 2022-2024, and the Budgets for 2022/2023 & 2023/2024.



a) New Strategic Plan 2022 - 2027

We have completed our Strategic Plan for the next 5 years. We will continue to focus on Crime Prevention, however our major focus for the next five years will be on the marketing and promotion of Manukau as the place to live, work, play and study.

Move to approve the new 2022 – 2027 MBA Strategic Plan

Moved: Belinda Sutton (Van Den Brink Group)

Seconded: Rachel Darlington (Business Like NZ Ltd)

All in favour – no one against

b) Progress Report 2021/2022 and Business Plan 2022/2024 - a number of our projects have been interrupted this year due to the ongoing effects of Covid19.

CCTV Project – We are 98% through Stage 2 of the CCTV Project by spend. There are approximately fourteen cameras left to be activated or installed which will be happening very shortly.

Marketing Project – We are continuing to work on our marketing project to attract businesses, shoppers, students and residents to our district. We have commissioned Saturday Creative to help us with this. The market research part of the project is complete, and we are currently working with them on a Brand Design concept for the Business district.

Move to approve the Progress Report 2021/2022 and Business Plan 2022/2024

Moved: Stephen Grey (Chester Grey Accountants Ltd)

Seconded: Belinda Sutton (Van Den Brink Group)

c) Budgets 2022 – 2024

Proposed Budget for 2023/2024 – That Business Manukau receive and approve the 2023/2024 budget which includes a BID targeted rate amount of \$577,830 noting there will be a 10% increase of \$52,530 to the BID targeted rate for the 2023/2024 financial year. Further ask the Otara-Papatoetoe Local Board to recommend to the governing body the amount of \$577,830 be included in the Auckland Council draft 2023/2024 annual budget consultation process.

Please see all documents on our website www.businessmanukau.co.nz/documents

Move to accept the General Manager's Report and Budgets

Moved: Sohail Chaudhry (The Computer Warehouse)

Seconded: Emily May (Jaedon Enterprises)

All in favour – no one against



7. Special Resolution – Change in Constitution

That the Manukau Business Association’s existing constitution (rules) document (dated Feb 2017) be replaced with the proposed new constitution (rules) dated Oct 2022 presented at the Annual General Meeting of the Manukau Business Association on 19th October 2022 and that such alterations be effected by replacing the existing constitution document (dated Feb 2017) with the proposed Manukau Business Association constitution (dated Oct 2022). A copy of the proposed new constitution (dated Oct 2022) can be viewed at www.businessmanuau.co.nz/documents.

Reason: Amendments of the current constitution (rules) of the Manukau Business Association are required to ensure those rules pertaining to the BID programme and BID targeted rate grant are not inconsistent with the Auckland Council Business Improvement District (BID) Policy.

Move to accept the Special Resolution – Change in Constitution

Moved: Ilango Krishnamoorthy (Mercury Printz)
Seconded: Belinda Sutton (Van Den Brink Group)
All in favour – no one against

8. Election of Officers

Nominations for Officers were read by Janene Pryce, MBA Admin Manager.

The Executive of the Manukau Business Association Incorporated for 2021/2022 are:

Stephen Grey (Chair)	Chester Grey Accountants Ltd (existing)
Belinda Sutton (Treasurer)	Van Den Brink Group (existing)

Nominations of Officers were accepted by all.

9. Election of Committee

Nominations for the Committee were read by Janene Pryce, MBA Admin Manager.

Rachel Darlington	Business Like NZ Ltd (existing)
Emily May	Jaedon Enterprises (existing)
Ilango Krishnamoorthy	Mercury Printz Ltd (existing)
Debra Law	Law & Associates (existing)
Susan Mudie	Rainbow’s End (existing)
Sohail Chaudhry	The Computer Warehouse (existing)

Note: *During the course of the 2022/23 year, BNZ Manukau moved out of our Business District hence they are no longer a member of the Association. As a result, Aaron Jones is not nominated here.*

Our non-voting Otara-Papatoetoe Local Board Representative is Dr Ashraf Choudhary.

Nominations of the Committee were accepted by all.



10. Auditors

Motion that Charity Integrity Audit be re-appointed as our Auditors.

All in favour – no-one against

11. General Business

With no general business, the meeting was closed.

Meeting closed – 8.55am

Minutes Approved by Executive Committee and signed by Chair:

Stephen Grey, Chair 

Date: 