



Manukau Business Association Incorporated

Minutes of 13th Annual General Meeting
Thursday, 31st October 2019

7.30am – Woodside Tavern, Ronwood Avenue, Manukau

1. Attendance

Voting Members

1	Shahyad Asdollah	VM	AMP Capital
2	Daniel Cool		AMP Capital
3	Craig Bosson	VM	ASB Bank
4	Didier Ferreol	VM	Auto One Manukau
5	Aaron Jones	VM	BNZ
6	Mark Smith	VM	Briscoes Manukau
7	Rachel Darlington	VM	Business Like NZ Ltd
8	Chislane Bourke	VM	Department of Internal Affairs
9	Terry Ha	VM	Frontline Security
10	David Wards	VM	Haig Robinson Realty
11	Emily May	VM	Jaedon Enterprises
12	Tom Caukwell	VM	LinkPeople
13	Ilango Krishnamoorthy	VM	Mercury Printz Ltd
14	Stacey Linford	VM	NZ Red Cross
15	Michael Yang	VM	Property owner
16	Vivian Zhang	VM	Property owner
17	Karen Crabb	VM	Rainbow's End
18	Darren O'Riley	VM	SCNZ
19	Dave Midgen	VM	The DAS Trust
20	Arnaud Corbier	VM	The Sebel Hotel Manukau
21	Belinda Sutton	VM	Van Den Brink Group
22	Brett Wilson	VM	Wiri Licensing Trust
			22 (21 Voting Members)

Non-Voting Attendees

1	Kerry Burrridge		MBA General Manager
2	Tess Maunsell		MBA Crime Prevention Manager
3	Janene Pryce		MBA Admin Manager
4	Helena Chan		Panuku Development Auckland
5	Alan Young		P4G Security
6	Safer City Group		Scott Bain
7	Safer City Group		Adam Parlane

Total Attendees 29

6. General Manager's Report

Kerry Burrridge, MBA General Manager presented a report which covered the CCTV Project, Business Plan and Budgets for 2019 – 2020.

- a) CCTV Project – We are currently undertaking to install CCTV cameras to cover the entire Manukau BID area. We have commissioned Safer City Group to help us with this project and have aligned with The Police, Auckland Transport and Auckland Council. Scott Bain from Safer City Group gave an update to members on the progress to date. Stage 1 of the project should largely be complete by Christmas 2019.
- b) Business Plan 2019 - 2020 (*see a copy of this, and our KPI Progress Update, on the Documents page of our website www.businessmanukau.co.nz*).
- c) Budgets 2019 – 2020 – Targeted rate for 2018 - 2019 of \$490,000, and budgets 2019 - 2020 were presented on General Manager's powerpoint presentation (*budgets can be found on the Documents page of www.businessmanukau.co.nz*)

General Manager's Report	Moved:	Didier Ferreol (Auto One Manukau)
	Seconded:	Emily May (Jaedon Enterprises)

All in favour – no one against

7. Special Resolution – Proposed BID Expansions & Possible Budgets

There are four possible budget scenarios for FYE 30 June 2021, which cover:

1. Existing BID Area only
2. Existing BID Area plus Puhinui Road (Area 1)
3. Existing BID Area plus Westfield Shopping centre (Area 2)
4. Existing BID Area plus Puhinui Road (Area 1) and Westfield Shopping Centre (Area 2)

Special Resolution – Proposed Manukau BID Programme and Boundary Expansion.

Move to investigate and implement a proposed Manukau BID programme and boundary expansion project.

The project will be done in two parts as follows:

Part 1 – Proposed Manukau BID programme and boundary expansion Puhinui / Regan / Great South Roads (Area 1, Map 1) see Map 1 appendix 1.

This proposed expansion includes business zoned and business rate paying properties located along Puhinui Rd, Regan Rd and Great South Roads.

The proposed Map 1, area 1 draft income and expenditure budget and BID grant amount will be \$20,000 – see table below.

Part 2 – Proposed Manukau BID programme and boundary expansion Westfield Shopping Centre (Map 2, area 2) see map 2 appendix 2.

This proposed expansion includes business zoned and business rate paying properties located on the property identified as Westfield Shopping centre along Manukau Station Rd, Great South Rd, and Ronwood Ave.

The proposed Map 2, area 2 draft income and expenditure budget and BID grant amount will be \$40,000 – see table below.

Possible Income and Expenditure Budgets FYE 30 June 2021

BID Area	Budget
Existing BID Area, 2 failed expansion ballots	\$490,000
Existing BID Area plus Puhinui/Reagan/Great South Rds (Area 1), Area 2 ballot fails	\$510,000
Existing BID Area plus Westfield (Area 2), Area 1 ballot fails	\$530,000
Existing BID Area plus Area 1 and Area 2 successful ballots	\$550,000

Reason: As part of our annual review of the Manukau BID programme and delivery it's timely to consider and respond to demand from businesses outside of the current Manukau BID programme area who wish to be included as Manukau BID programme affiliated members. The process to expand the current Manukau BID programme and boundary is outlined in the Auckland Council BID Policy (2016). It is proposed that the 2019 Manukau Business Association Board follow the BID Policy requirements.

The BID Policy includes:

- The association must obtain approval from the Manukau Business Association members of the proposed BID expansion project, the maps and the associated income expenditure budgets.
- To be successful, a postal ballot is held and those who own a business zone property or business located within the proposed boundary expansion areas are identified as eligible voters.

Timing – it is proposed that these BID expansion projects are completed as two separate ballots, one for each of Area 1 and Area 2, during March 2020.

If successful, the expanded Manukau BID Programme and BID grant will come into effect on 1 July 2020.

Special Resolution Moved: Mark Smith (Briscoes Manukau)

Seconded: Ilango Krishnamoorthy (Mercury Printz Ltd)

All in favour – no one against

8. Crime Prevention Managers Report

Tess Maunsell, MBA Crime Prevention Manager, gave a presentation of the work around crime prevention in Manukau during the 2018-2019 financial year.

CPM Report	Moved:	Rachel Darlington (Business Like NZ Ltd)
	Seconded:	Karen Crabb (Rainbow's End)

All in favour – no one against

9. Election of Officers

Nominations for Board members were read by Kerry Burrridge.

The Executive of the Manukau Business Association Incorporated for 2019/2020 are:

Aaron Jones (Chairman)	BNZ
Rachel Darlington (Treasurer)	Business Like NZ Ltd

Nominations of Officers were accepted by all.

Election of Officers	Moved:	Karen Crabb (Rainbow's End)
	Seconded:	Emily May (Jaedon Enterprises)

10. Election of Committee

Emily May	Jaedon Enterprises
Stephen Grey	Chester Grey Accountants Ltd
Mark Smith	Briscoes Manukau
Ilango Krishnamoorthy	Mercury Printz Ltd
Karen Crabb	Rainbow's End
Debra Law	Law & Associates
Belinda Sutton	Van Den Brink Group

Nominations of Committee were accepted by all.

Election of Committee	Moved:	Didier Ferreol (Auto One Manukau)
	Seconded:	Aaron Jones (BNZ)

11. Auditors

Motion that Integrity Audit be re-appointed as our Auditors.

Auditors	Moved:	Didier Ferreol (Auto One Manukau)
	Seconded:	Emily May (Jaedon Enterprises)

All in favour – no-one against

12. General Business

With no general business, the meeting was closed.

Meeting closed – 9:00am

Minutes Approved by Executive Committee and signed by Chairman:

Signed Chairman.....

Date: 3 December 2019.....

MAPS OF PROPOSED EXPANSION AREAS (IN BLUE) – EXISTING IN RED

APPENDIX 1 – MAP OF AREA 1: NORTH OF PUHINUI & GREAT SOUTH ROADS



APPENDIX 2 – MAP OF AREA 2: WESTFIELD MANUKAU

