

## Manukau Business Association Incorporated

### Minutes of 17<sup>th</sup> Annual General Meeting Wednesday, 18th October 2023

7.30am – Woodside Bar and Restaurant, Manukau

#### 1. Attendance

##### Voting Members

1	Rachel Darlington	VM	Business Like NZ Ltd
2	Emily May	VM	Jaedon Enterprises
3	Debra Law	VM	Law & Associates
4	Ilango Krishnamoorthy	VM	Mercury Printz Ltd
5	Belinda Sutton	VM	Van Den Brink Group
6	Stephen Grey	VM	Chester Grey Accountants
7	Adam Grey		Chester Grey Accountants
8	Prasheel Churi	VM	The Sebel Manukau
9	Nikhil Bhola	VM	ANZ Bank
10	Fazilat Haniff		ANZ Bank
11	Alison Emmett	VM	Property owner
12	Dave Midgen	VM	Property owner
13	Yvonne Kessel		Property owner
14	Keutekakarakia Mataroa	VM	Cook Islands Consulate
15	Leong Wong	VM	Property owner
16	Michael Yang	VM	Property owner
17	Julie Yang		Property owner
			<b>17 (13 Voting Members)</b>

##### Non-Voting Attendees

1	Apulu Reece Autagavaia		OPLB Chair
2	Richard Davison		Eke Panuku
3	Albert Lim		Otara-Papatoetoe Local Board
4	Jess Lim		Guest
5	Audrey Williams		General Manager
6	Janene Pryce		Comms & Events Manager
7	Vanessa Shadbolt		Administrator
8	Lei Faavaoga		Community Liaison Officer
9	Tivoli Fa'aumu		Community Liaison Officer
10	Jeena Hinojosa		Community Liaison Officer
11	Joshua Kemp		Community Liaison Officer

**Total Attendees 28**

## 2. Apologies

Ashraf Choudhary	Otara-Papatoetoe Local Board
Sohail Chaudhry	The Computer Warehouse
Aaron Jones	BNZ
Aari Puri	Brew'd Hawt
Anita Keestra	Property Owner

**All documents relating to the AGM can be found on the website**  
[www.businessmanukau.co.nz/documents](http://www.businessmanukau.co.nz/documents)

## 3. Welcome

Audrey Williams, Business Manukau's General Manager (GM) welcomed and thanked attendees.

Minutes of the 2022 AGM were reviewed with no matters arising.

### **Move to accept the 2022 AGM minutes.**

Moved: Belinda Sutton (Van Den Brink Group)

Seconded: Ilango Krishnamoorthy (Mercury Printz)

All in favour – no-one against

## 4. Annual Report

Stephen Grey, MBA Chair and Audrey Williams, GM presented the Annual Report for the 2022/2023 year. The report is available to view at [www.businessmanukau.co.nz/documents](http://www.businessmanukau.co.nz/documents)

### **Move to accept the 2022/2023 Annual Report.**

Moved: Emily May (Jaedon Enterprises Ltd)

Seconded: Rachel Darlington (Business Like NZ Ltd)

All in favour – no-one against

## 5. Key Results 2022/2023

11 of the 13 key results were achieved last financial year, with the exception of graffiti removal and entry point signage. There has been an increase in graffiti and out of scope work which has seen a delay in having it removed. The funding for the entry point signage is still with Eke Panuku for approval.

### **Move to accept the 2022/2023 Key Results**

Moved: Belinda Sutton (Van Den Brink Group)

Seconded: Ilango Krishnamoorthy (Mercury Printz)

All in favour – no-one against

## 6. Eke Panuku Update

Richard Davison from Eke Panuku who heads the Transform Manukau Project gave an update on progress over the past year, the highlight of which is the new playground in Hayman Park. He also outlined some of the upcoming projects. You can see progress on this and other Manukau projects at <https://www.ekepanuku.co.nz/news/manukau-is-on-the-move-amazing-new-amenity-for-families/>

## 7. Treasurer's Financial Report

Belinda Sutton, MBA Treasurer, presented the Treasurer's Report 2022/2023. The Treasurer's Report and audited end of year financials 2022/2023 are available to view at [www.businessmanukau.co.nz/documents](http://www.businessmanukau.co.nz/documents)

### **Move to accept the 2022/2023 Treasurer's Report.**

Moved: Debra Law (Law & Associates)

Seconded: Emily May (Jaedon Enterprises)

All in favour – no-one against

## 8. Progress to Date

Audrey Williams, GM gave an update on all of the events and projects Business Manukau have been working on from July – September 2023. There are a number of exciting changes for the Association and Manuka:

- Business Manukau have grown from 3 to 7 staff in the past 6 weeks with four new Community Liaison Officers who are out on the streets as the 'eyes and ears' of Manukau.
- A new brand for Manukau and the Association: Manukau: Heart of the South. Audrey demonstrated how the new brand can be used for murals, signage, on shop fronts and more.
- A new website is being developed.
- A large advertising campaign in Stuff and social media
- Working with the organisers of the Lantern Festival at the Manukau Sports Bowl Feb 2024

## 9. Business Plans (2023/2024 and 2024/2025)

The Business Plans for this and next financial year were presented.

### **Move to accept the Business Plans 2023/2024 and 2024/2025**

Moved: Rachel Darlington (Business Like NZ Ltd)

Seconded: Ilango Krishnamoorthy (Mercury Printz)

All in favour – no-one against

## 10. Budgets (2023/2024 & 2024/2025)

**Proposed Budget for 2024/2025** – That Business Manukau receive and approve the 2024/2025 budget which includes a BID targeted rate amount of \$595,164 noting there will be a 3% increase of \$17,335 to the BID targeted rate for the 2024/2025 financial year. Further ask the Otara-Papatoetoe Local Board to recommend to the governing body the amount of \$595,164 be included in the Auckland Council draft 2024/2025 annual budget consultation process.

**Move to accept the Budgets 2023/2024 & 2024/2025**

Moved: Emily May (Jaedon Enterprises)

Seconded: Michael Yang (Property Owner)

All in favour – no-one against

**11. Election of Executive Board**

Nominations for the Executive Board were read by Audrey Williams, General Manager

Stephen Grey	Chester Grey Accountants Ltd (existing)
Belinda Sutton	Van Den Brink Group (existing)
Rachel Darlington	Business Like NZ Ltd (existing)
Emily May	Jaedon Enterprises (existing)
Ilango Krishnamoorthy	Mercury Printz Ltd (existing)
Debra Law	Law & Associates (existing)
Sohail Chaudhry	The Computer Warehouse (existing)
Aari Puri	Brew'd Hawt (new)

**Note:** Aaron Jones of BNZ will be appointed as a voting advisor will be confirmed at the first Board meeting after the AGM.

Susan Mudie of Rainbow's End has stepped down from the Board.

*Our non-voting Otara-Papatoetoe Local Board Representative is Dr Ashraf Choudhary.*

**Move to accept the Board nominations 2023/2024**

Moved: David Midgen (Property owner)

Seconded: Michael Yang (Property owner)

All in favour – no-one against

**12. Auditors**

**Move to accept that Charity Integrity Audit be re-appointed as our Auditors.**

Moved: Stephen Grey (Chester Grey Accountants Ltd)

Seconded: Belinda Sutton (Van Den Brink Group)

All in favour – no-one against

**13. General Business**

With no general business, the meeting was closed at 8.50am.

Minutes Approved by Executive Committee and signed by Chair:

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Signed by Stephen Grey, Chair

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Date: 30 October 2023