



Manukau Business Association Incorporated

**Minutes of 15th Annual General Meeting
Wednesday, 10th November 2021**

8.00am – Zoom Online Meeting

1. Attendance

Voting Members

1	Aaron Jones	VM	BNZ
2	Stephen Grey	VM	Chester Grey Accountants
3	Nelly Kalizinje	VM	EAP Services
4	Emily May	VM	Jaedon Enterprises
5	Debra Law	VM	Law & Associates
6	Nakita Barker	VM	Manukau Jobs and Skills Hub
7	Simon Faga		Manukau Jobs and Skills Hub
8	Ilango Krishnamoorthy	VM	Mercury Printz Ltd
9	Susan Mudie	VM	Rainbow's End
10	Sohail Chaudhry	VM	The Computer Warehouse
11	Belinda Sutton	VM	Van Den Brink Group
			11 (10 Voting Members)

Non-Voting Attendees

1	Kerry Burridge		MBA General Manager
2	Tess Maunsell		MBA Crime Prevention Manager
3	Janene Pryce		MBA Admin Manager
4	Dr Ashraf Choudhary		Otara-Papatoetoe Local Board

Total Attendees 15

5. Treasurer's Financial Report

Stephen Grey, Chester Grey Accountants presented the Treasurer's Report 2020/2021 on behalf of MBA Treasurer Rachel Darlington, who was unfortunately unable to attend. The Treasurer's Report and audited end of year financials 2020/2021 are available on the Documents page of www.businessmanukau.co.nz.

2020/2021 Treasurer's Report Moved: Aaron Jones (BNZ)
Seconded: Belinda Sutton (Van Den Brink Group)

All in favour – no one against

5. General Manager's Report

Kerry Burridge, MBA General Manager presented a report which covered the Progress Report 2020/2021, Business Plan 2021/2022 and Budgets for 2021/2022 & 2022/2023.

- a) **Progress Report 2020/2021 and Business Plan 2021/2022** *A number of our projects have been interrupted this year due to the effects of the Covid19 lockdown.*

CCTV Project – Stage 1 of the CCTV Project is complete. We are over halfway through Stage 2 which has seen delays due to Covid19. Our partner SaferCities will be continuing with installations and Stage 2 will be complete by the end of June 2022.

Marketing Project – We are continuing to work on our marketing project to attract businesses, shoppers, students and residents to our district. We have commissioned Saturday Creative to help us with this. The market research part of the project is nearly complete and we will be working on a brand design for Manukau next.

Strategic Plan 2022-2025 – Our current Strategic Plan expires June 2022. We have just engaged the services of a consultant and will be working on this throughout this financial year, in readiness for July 2022.

Move to adopt the 2020/2021 Progress Report and 2021/2022 Business Plan.

Moved: Emily May (Jaedon Enterprises)

Seconded: Aaron Jones (BNZ)

- b) **Budgets 2021 – 2023**

Proposed Budget for 2021/2022 – Move to adopt the proposed 2021/2022 budget including the BID targeted rate of \$510,000. Note this is the same BID targeted rate amount for the 2020/2021 financial year.

Proposed Budget for 2022/2023 – Move to adopt and approve the 2022/2023 budget which includes a BID targeted rate amount of \$525,300 noting there will be a 3%

increase of \$15,300 to the BID targeted rate for the 2022/2023 financial year. Further ask the Otara-Papatoetoe Local Board to recommend to the governing body the amount of \$525,300 be included in the Auckland Council draft 2022/2023 annual budget consultation process.

Please see further details on the documents page of our website
www.businessmanukau.co.nz

Move to accept the General Manager's Report and Budgets

Moved: Debra Law (Law & Associates)

Seconded: Ilango Krishnamoorthy (Mercury Printz)

All in favour – no one against

6. Election of Officers

Nominations for Officers were read by Kerry Burridge. *Note the current Chair Aaron Jones, BNZ and Treasurer Rachel Darlington, Business Like NZ Ltd stepped down as Officers, however they will remain on the Executive Committee.*

The Executive of the Manukau Business Association Incorporated for 2021/2022 are:

Stephen Grey (Chair) Chester Grey Accountants Ltd

Belinda Sutton (Treasurer) Van Den Brink Group

Both Stephen and Belinda are current Committee members.

Nominations of Officers were accepted by all.

7. Election of Committee

Nominations for the Committee were read by Kerry Burridge.

Two committee members stood down, Karen Crabb of Rainbow's End, and Darin Samuel of European AutoSpares.

Aaron Jones	BNZ (existing)
Rachel Darlington	Business Like NZ Ltd (existing)
Emily May	Jaedon Enterprises (existing)
Ilango Krishnamoorthy	Mercury Printz Ltd (existing)
Debra Law	Law & Associates (existing)
Susan Mudie	Rainbow's End (new)
Sohail Chaudhry	The Computer Warehouse (new)

Note: The Constitution requires Business Manukau to have from 5 to 11 members – with an uneven number for voting purposes. This year we have 7 Committee members and 2 officers. *Our non-voting Otara-Papatoetoe Local Board Representative is Dr Ashraf Choudhary.*

Nominations of the Committee were accepted by all.

8. Auditors

Motion that Charity Integrity Audit be re-appointed as our Auditors.

All in favour – no-one against

9. General Business

With no general business, the meeting was closed.

Meeting closed – 9:10am

Minutes Approved by Executive Committee and signed by Chair:

A handwritten signature in blue ink, appearing to be 'Stephen Grey', is written over a faint yellow rectangular highlight.

Stephen Grey, Chair

Date: 29 November 2021.....

